

Account Transfer Form

Send Completed form to the lead in the section the account is transferring to

Account # 511420 Map-Tax-Lot 041W330000100 Date of Request: 4/24/2023

Section From: RURAL Prop Class: 501 RMV Class: 501

Section To: RES Prop Class: 491 RMV Class: 491

Sending Section

Person Requesting Transfer: WW Reason For Transfer: PROPERTY IS INSIDE HUBBARD CITY LIMITS AND IS NOT IN F/F SPECIAL ASSESSMENT. Disqual in 02-03.
Lead Review of Transfer: WW

Clerk Transferring Account: AK

Open Workflows Finalized Current Year Workflow Created*

*Operation = Account Transfer, Task Type = Account Review, Comment Includes Reason for Transfer, Assigned to Receiving Lead

Red Tag/Future Workflow Created

Receiving Section Notified of Transfer: Email In person Account Note Added**
** Notify Box is Checked

Receiving Section

Red Tag/Future Workflow Prop Class Updated: Account Note Updated***
*** Notify Box is UnChecked

Lead Appraiser Receiving Account: _____ Clerk Receiving Account: _____

New Changing Information: _____

Comments: _____

Franchise Appraiser: _____

MASANh: _____

Account Added to Tracker: Yes No

Land Use Code: _____

Data Collector collects from sending section: Apex Plans Permit

Related Accounts Affected: _____

Date Completed: _____

Workflow:

	MASANh
	Prop Class
	RMV Class

	Fragments Updated
	Last Inspection Date
	Inspection Level

Transfer Form Scanned to Laserfiche