

Account Transfer Form

Send Completed form to the lead in the section the account is transferring to

Account # 529341 Map-Tax-Lot 082W04C001400 Date of Request: 5/23/2023

Section From: RURAL Prop Class: 459 RMV Class: 459

Section To: COMM Prop Class: _____ RMV Class: _____

Sending Section

Person Requesting Transfer: MLH

Lead Review of Transfer: WW

Clerk Transferring Account: AK

Reason For Transfer:

Zone Change/Change of Use
ZC/CPC 20-003 Current use All Around Towing.
Commercial Zoning, Prop Class should have been
409 w/Rural Mkt Value Source.

Open Workflows Finalized

Current Year Workflow Created*

*Operation = Account Transfer, Task Type = Account Review, Comment Includes Reason for Transfer, Assigned to Receiving Lead

Red Tag/Future Workflow Created

Receiving Section Notified of Transfer: Email In person Account Note Added**

** Notify Box is Checked

Receiving Section

Red Tag/Future Workflow Prop Class Updated: Account Note Updated***

*** Notify Box is UnChecked

Lead Appraiser Receiving Account: _____ Clerk Receiving Account: _____

New Changing Information:

Comments:

Franchise Appraiser: _____

MASANh: _____

Account Added to Tracker: Yes No

Land Use Code: _____

Data Collector collects from sending section: Apex Plans Permit

Related Accounts Affected: _____

Date Completed: _____ Workflow: MASANh Fragments Updated
 Prop Class Last Inspection Date
 RMV Class Inspection Level

Transfer Form Scanned to Laserfiche