

**Account Transfer Form**

Send Completed form to the lead in the section the account is transferring to

Account # 541743 Map-Tax-Lot 093E28C000600 Date of Request: 10.17.2023  
 Section From: COM Prop Class: 201 RMV Class: 201  
 Section To: RURAL Prop Class: 451 RMV Class: 451

Received by Rural from Res on 2/5/24

**Sending Section**

Person Requesting Transfer: Dsmith Reason For Transfer: 

Account holder informed us no longer being used as a business, only residence in rural area (being outside Mill City UGB)

  
 Lead Review of Transfer: CFARN  
 Clerk Transferring Account: ACAMP

Open Workflows Finalized  Current Year Workflow Created\*   
 \*Operation = Account Transfer, Task Type = Account Review, Comment Includes Reason for Transfer, Assigned to Receiving Lead

Red Tag/Future Workflow Created

Receiving Section Notified of Transfer:  Email  In person Account Note Added\*\*   
 \*\* Notify Box is Checked

**Receiving Section**

Red Tag/Future Workflow Prop Class Updated:  Account Note Updated\*\*\*   
 \*\*\* Notify Box is UnChecked

Lead Appraiser Receiving Account: SR WW Clerk Receiving Account: MH AK

**New Changing Information:** Comments: 

Tag for re-assess 24-25. CL sent info 2/20/24. ww

  
 Franchise Appraiser: C LUKE

MASANh: 01/06/000 Account Added to Tracker:  Yes  No

Land Use Code: REST 005 Data Collector collects from sending section:  Apex  Plans  Permit

Related Accounts Affected: \_\_\_\_\_

Date Completed: 2-21-24 Workflow:  MASANh  Fragments Updated  
 Prop Class  Last Inspection Date  
 RMV Class  Inspection Level

Transfer Form Scanned to Laserfiche